

Member FAQs - July, 2026

Welcome to our FC Public Media community. We're glad you joined us! Here are answers to the most frequently asked questions from our members.

1. How do I find out what my membership includes, when does it expire, and can I upgrade at any time?

- ❖ Yes, upgrading is always welcome.
- ❖ All memberships expire one year after initial sign up date.
- ❖ For info on what each tier includes, visit our membership page:
<https://www.fcpublicmedia.org/membership>

2. How do I find out what's going on at FC Public Media?

- ❖ Classes will be listed here: <https://www.fcpublicmedia.org/classes>
- ❖ Member events will be listed here: <https://www.fcpublicmedia.org/membership>
- ❖ Join us on Slack: fc-public-media. Email communityrelations@fcpublicmedia.org if you have not received the invitation to join Slack.
- ❖ Make sure we have the best email for you so you will receive advance notices on classes, member events, and other happenings.

3. How do I reserve the studios?

Please give us at least a week's notice. We will try our best to find a host, but you will need to find an alternate date/time if a host is not available on the date/time you request. Use this link: <https://www.fcpublicmedia.org/membership/reservations>

4. How do I reserve equipment? Email fcpequipment@gmail.com. You must give us at least one week's notice. To see our equipment, visit <https://www.fcpublicmedia.org/equipment>

5. How do I become a paid instructor for FC Public Media? Fill out the instructor application form at <https://www.fcpublicmedia.org/classes>. We're always looking for qualified teachers and will be in touch with you soon.

6. How do I find people to help with my production? On Slack, join the collaboration channel. Also, come and connect with other members at our monthly membership gatherings.

7. How do I find technical support for equipment or editing? Take our classes. We have a help channel on Slack where you can post your questions. Again, the monthly membership gatherings will also be a great space to find answers.

8. Can I submit my program for your platforms?

- ❖ Yes! Please! Submit your programs for our platforms! Read all the information on our submissions page, then fill out the form, paying close to attention to the copyright questions. <https://www.fcpublicmedia.org/submit-a-program-1>
- ❖ Podcasters, please email info@fcpublicmedia.org and we will be in touch for how to set up your program on our podcast page.

9. Where do I park?

- ❖ Free all day parking is available on Olive Street. There are a few all day parking spots on Mathews and Oak, the rest are two-hour limited on weekdays. You will be ticketed for staying longer, as several of our members have found out. All day

free parking is available on Oak and Olive east of Peterson. Unlimited parking is free on Oak and Mathews on Saturdays and Sundays.

- ❖ Please do not park in the small lot except for unloading/loading.

10. How do I get in the building if the gate on Mathews Street is closed? Meet your host at the east door. That's the side of the Center for Creativity (CC) that faces the back of the library. When the CC is open, please go through the gate entrance. FCPM is open by appointment only. If you have an appointment and no one is there to meet you, call or text your host. If you haven't been given the host's contact information, call Jorie at 970-624-9856.

11. Can I tour the art galleries upstairs? Our lease with the city requires us to *not go into the galleries* when the CC is closed. However, during the hours the building is open to the public, Wednesday-Sunday, noon-6:00 p.m., the CC invites everyone to tour their galleries.

12. What do I do with my trash while I'm using the studios or editing bay? Please consider our spaces your campsite and pack out your trash. You can put small trash items in the bins in the restrooms. For larger items you don't wish to carry home, your host can unlock the trash and recycling dumpsters for you. Leave used batteries in the "Used Batteries" container and we will recycle them.

13. Please no food or drink in the studios, and only beverage containers that can fully close in the editing bays

14. How can I offer more support to FC Public Media?

- ❖ Become one of the dedicated volunteers who run the tv station and manage the media center. Choose from office/administrative tasks, equipment, member relations, fundraising, public relations, or the website. Join our board if you're interested in hosting, as well as any of the above. Email president@fcpublicmedia.org for more information on volunteering or joining the board.
- ❖ Support FCPM financially. Set up a recurring or one-time donation at <https://www.coloradogives.org/organization/fcpublicmedia>. Thank you!